



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION  
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)  
Department of Technical Education, Training & Skill Development, Government of West Bengal  
Karigari Bhawan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/2025-26/0581

Date: 05.08.2025

**NOTICE**

**Guidelines in respect of filling-up of the ONLINE APPLICATION FORM for Special Supplementary Examination (August 2025) of back subjects (theoretical) in 1<sup>st</sup> to 6<sup>th</sup> semester for the outgoing students (Academic Session 2024-25)**

	<b>GUIDELINES</b>
<b>Online Application &amp; Fee Payment</b>	<ul style="list-style-type: none"><li>• All eligible outgoing diploma students (Academic Session 2024-25) of Engineering &amp; Technology/Architecture who are promoted in 6<sup>th</sup> semester but have back subjects in 1<sup>st</sup>/2<sup>nd</sup> /3<sup>rd</sup> /4<sup>th</sup> /5<sup>th</sup> /6<sup>th</sup> semester are eligible to appear in the Special Supplementary Examination to be held in August 2025 and they will have to fill up Application Form for the upcoming Special Supplementary Examination through the web-portal of the Council at <a href="http://www.webscte.co.in">www.webscte.co.in</a> by paying requisite fee.</li><li>• A link captioning “<i>Apply Online for Supplementary Examination (August 2025)</i>” will be activated in the Home Page of the Council’s website, <a href="http://www.webscte.co.in">www.webscte.co.in</a> on <b>19<sup>th</sup> August, 2025</b> for the concerned students.</li><li>• Eligible students will have to enter their <b>Registration Number</b> after clicking the above-mentioned link for initiating the process of form fill-up.</li><li>• Students will have to provide their mobile number and email id in the given space and will have to click the tab “<b>Submit and Pay Fees</b>”.</li><li>• For payment of the fee, students have to select “<b>Mode of Payment</b>” from Net Banking, Debit Card, Credit Card or UPI and pay the fee.</li><li>• Concerned students will have to pay fee of <b>Rs. 150/- (Rupees one hundred and fifty)</b> only per semester.</li><li>• Last date for submission of online form and payment of fee by the concerned students is <b>21<sup>st</sup> August, 2025 (Up to 11.30 PM)</b>.</li><li>• After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.</li></ul>

	<ul style="list-style-type: none"> <li>• During payment of the fee, if online transaction of any student shows '<b>PENDING</b>' for a prolonged time, he/she has to write immediately to the Council at <a href="mailto:helpdesk@webscte.co.in">helpdesk@webscte.co.in</a> with full details and a screen shot of the transaction made.</li> <li>• Last date for online validation of the eligibility of the students by the Institute authorities is <b>22<sup>nd</sup> August, 2025 (Up to 11.30 PM)</b>.</li> </ul>
<b>Downloading of e-Admit Card</b>	<ul style="list-style-type: none"> <li>• Notice regarding issuance of e-Admit card of the validated students will be published in due course of time.</li> </ul>

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.

*Sandip K du 05.08.25*

**Senior Administrative Officer (Technical Education)**  
WBSCT&VE&SD

**Memo No. WBSCTVESD/TED/2025-26/0581(2/4)**

**Date: 05.08.2025**

Copy forwarded for information to:

1. The Chairperson, WBSCT&VE&SD
2. The Director, DTET
3. CAO, WBSCT&VE&SD
4. SAO (Examination), WBSCT&VE&SD

*Sandip K du 05.08.25*

**Senior Administrative Officer (Technical Education)**  
WBSCT&VE&SD