

## DOMICILE CERTIFICATE

**Appropriate Domicile Certificate** (Proforma-A, B or C) in original is to be submitted at the time of admission in the Polytechnic.

### PROFORMA – A

#### **Residential / Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last 10 (ten) years as on 31.12.2023**

(This certificate will be issued by an Officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate of State or Central Govt. of similar rank or above OR Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate of State or Central Govt. of similar rank or above)

Certified that ..... son / daughter of  
..... is a resident / permanent resident of West  
Bengal at Village / House No. .... Street .....  
Post Office ..... Police Station .....in the  
District of ..... under .....  
Assembly Constituency and has been living in the State of West Bengal continuously / uninterruptedly for the last  
10 (ten) years as on 31.12.2023.

Paste a good quality  
recent passport size  
colour photograph of  
size 4.5 cm x 3.5 cm  
within this box

same as that was used  
for Application Form  
in 2024

(candidate's photograph)



(Candidate must sing within the above box  
in front of the Certifying Authority)

Signature of the Certifying Authority with Date : .....

Name of the Certifying Authority : .....

Designation with Office Seal of the Certifying Authority : .....

Office Phone No.: ..... Mobile No. .... (Optional)

ID No. .... (Optional)

**Note: (i) Photograph is to be Attested by the Certifying Authority.**

**(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**

**PROFORMA – B**

**Residential / Domicile Certificate for candidates residing in the State of West Bengal  
continuously for at least last 10 (ten) years as on 31.12.2023**

(This certificate will be issued by the Head of the Institution  
from where the candidate passed his/her Secondary / Higher Secondary / ITI Examination)

Certified that ..... son / daughter of  
..... has passed / appeared the (i) Secondary  
(Madhyamik) Examination or equivalent examination, OR (ii) Higher Secondary (10+2) Examination or  
equivalent examination, OR (iii) Passed 10th + 2 year ITI (continuous) in the year ..... from the Institute  
.....

It is also certified that the student is a resident / permanent resident of West Bengal at Village / House No.  
..... Street ..... Post Office .....  
Police Station ..... in the District of .....  
under ..... Assembly Constituency and has been living in the State  
of West Bengal continuously / uninterruptedly for the last 10 (ten) years as on 31.12.2023.

Paste a good quality  
recent passport size  
colour photograph of  
size 4.5 cm x 3.5 cm  
within this box  
  
same as that was used  
for Application Form in  
2024

(candidate's photograph)



(Candidate must sing within the above box  
in front of the Certifying Authority)

Signature of the Certifying Authority with Date: .....

Name of the Certifying Authority : .....

Designation with Office Seal of the Certifying Authority : .....

Office Phone No.: ..... Mobile No. .... (Optional)

ID No. .... (Optional)

**Note: (i) Photograph is to be Attested by the Certifying Authority.**

**(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**

**PROFORMA – C**

**Residential / Domicile Certificate for candidates not residing in the State of West Bengal continuously for at least last 10 (ten) years as on 31.12.2023**

(This certificate will be issued by an Officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate of State or Central Govt. of similar rank or above OR Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate of State or Central Govt. of similar rank or above)

Certified that ..... son / daughter of ..... has passed / appeared the (i) Secondary (Madhyamik) Examination or equivalent examination, OR (ii) Higher Secondary (10+2) Examination or equivalent examination, OR (iii) Passed 10th + 2 year ITI (continuous) in the year ..... from the Institute .....

It is also certified that the candidate is a resident / permanent resident of Village / House No. .... Street ..... Post Office ..... Police Station ..... in the District of ..... under ..... Assembly Constituency and has been living in the State of ..... continuously / uninterruptedly for the last 10 (ten) years as on 31.12.2023.

Paste a good quality recent passport size colour photograph of size 4.5 cm x 3.5 cm within this box same as that was used for Application Form in 2024

(Candidate's photograph)

Paste a good quality recent passport size colour photograph of size 4.5 cm x 3.5 cm within this box

(Father's / Mother's photograph)

.....

(Candidate must sing within the above box in front of the Certifying Authority)

.....

(Candidate's Father / Mother must sing within the above box in front of the Certifying Authority)

Signature of the Certifying Authority with Date: .....

Name of the Certifying Authority : .....

Designation with Office Seal of the Certifying Authority : .....

Office Phone No.: ..... Mobile No. .... (Optional)

ID No. .... (Optional)

**Note: (i) Photographs are to be Attested by the Certifying Authority.  
(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**