



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

**Guidelines in respect of filling-up of the ONLINE APPLICATION FORM
of External Theoretical Examinations for the 4th & 6th semesters diploma students (Old
Syllabus) in Engineering & Technology/Architecture/MOPM**

GUIDELINES FOR THE STUDENTS

Guidelines

**Online
Application &
Fee Payment
for the External
Theoretical
Examinations
for the 4th & 6th
semesters
diploma
students
(Old Syllabus)**

- All eligible 4th semester diploma students (Casual) & 6th semester diploma students (Regular & Casual) under Old Syllabus of Engineering & Technology/Architecture/MOPM will have to fill up Application Form for the upcoming External Theoretical Examinations through the web-portal of the Council at www.webscte.co.in by paying requisite fee.
- A link captioning "**Apply Online for External Theoretical Examinations for the 4th & 6th Semester Students of Diploma in Engineering & Technology/Architecture/MOPM under old syllabus (September-2023)**" will be activated in the Home Page of the Council's website, www.webscte.co.in on **1st September, 2023** for the concerned students.
- Eligible students will have to enter their **Registration Number** after clicking the above-mentioned link for initiating the process of form fill-up.
- Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**".
- For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.
- Regular students will have to pay fee of **Rs. 250/- (Rupees two hundred and fifty)** only and Casual students will have to pay fee of **Rs. 150/- (Rupees one hundred and fifty)** only.
- Last date for submission of online form and payment of fee by the concerned students for the External Theoretical Examinations is **3rd September, 2023 (Up to 11.30 PM)**.
- After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.

	<ul style="list-style-type: none"> • During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made. • Last date for online validation of the eligibility of the students by the Institute authorities is 4th September, 2023 (Up to 11.30 PM).
Downloading of e-Admit Card	<ul style="list-style-type: none"> • e-Admit card of the validated students will be available in the official website of the Council (www.webscte.co.in) on and from 7th September, 2023 from the link "<i>e-Admit Card for External Theoretical Examinations for the 4th & 6th Semester Students under old syllabus (September-2023)</i>".

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.
