



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION  
AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)  
Department of Technical Education, Training & Skill Development, Government of West Bengal  
Karigari Bhawan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/2023-24/0796

Date: 18.09.2023

**NOTICE**

**Guidelines in respect of filling-up of the ONLINE APPLICATION FORM of Special supplementary examinations (Theoretical & Sessional) in 1<sup>st</sup> to 6<sup>th</sup> semester (New Syllabus) of the outgoing students (Academic Session 2022-23) in Engineering & Technology/Architecture/MOPM [September 2023]**

**GUIDELINES FOR THE STUDENTS**

**Guidelines**

**Online  
Application &  
Fee Payment  
for the Special  
Supplementary  
Examinations  
(Theoretical &  
Sessional)  
[September  
2023]**

- All eligible outgoing diploma students under New Syllabus (Academic Session 2022-23) of Engineering & Technology/Architecture/MOPM will have to fill up Application Form for the upcoming Special Supplementary Examinations (Theoretical & Sessional) [September 2023] through the web-portal of the Council at [www.webscte.co.in](http://www.webscte.co.in) by paying requisite fee.
- A link captioning "*Apply Online for Special Supplementary Examinations [September 2023] for the Outgoing Students of Diploma in Engineering & Technology/Architecture/MOPM (Academic Session 2022-23)*" will be activated in the Home Page of the Council's website, [www.webscte.co.in](http://www.webscte.co.in) on **19<sup>th</sup> September, 2023** for the concerned students.
- Eligible students will have to enter their **Registration Number** after clicking the above-mentioned link for initiating the process of form fill-up.
- Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**".
- For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.
- Eligible students will have to pay fee of **Rs. 150/- (Rupees one hundred and fifty)** only per subject.
- Last date for submission of online form and payment of fee by the concerned students for the aforesaid Examinations is **20<sup>th</sup> September, 2023 (Up to 11.30 PM)**.
- After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.

	<ul style="list-style-type: none"> <li>• During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at <a href="mailto:helpdesk@webscte.co.in">helpdesk@webscte.co.in</a> with full details and a screen shot of the transaction made.</li> <li>• Last date for online validation of the eligibility of the students by the Institute authorities is <b>21<sup>st</sup> September, 2023 (Up to 11.30 PM)</b>.</li> </ul>
<b>Downloading of e-Admit Card</b>	<ul style="list-style-type: none"> <li>• e-Admit card of the validated students will be available in the official website of the Council (<a href="http://www.webscte.co.in">www.webscte.co.in</a>) on and from <b>22<sup>nd</sup> September, 2023</b> from the link "<b><i>e-Admit Card for Special Supplementary Examinations [September 2023] for the Outgoing Students of Diploma in Engineering &amp; Technology/Architecture/MOPM (Academic Session 2022-23)</i></b>"</li> </ul>

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examinations.

  
**Senior Administrative Officer (Examination)**  
 WBSCT&VE&SD

**Memo No. WBSCTVESD/TED/2023-24/0796**

**Date: 18.09.2023**

Copy forwarded for information to:

1. Chairperson, WBSCT&VE&SD
2. CAO, WBSCT&VE&SD
3. SAO (TE), WBSCT&VE&SD

  
**Senior Administrative Officer (Examination)**  
 WBSCT&VE&SD